

Ronda Lewis

Resume

Southaven, MS 38671

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To obtain a position with your organization as a Registered Nurse

Authorized to work in the US for any employer

Work Experience

District charge nurse

Shelby County Schools - Memphis, TN

March 2021 to Present

Responsible for district-wide staffing, nursing support, & facilitating healthcare needs for approximately 55 schools; infection control experience with knowledge of policies and district guidelines; serve as a liaison to public health for school and community; guide administrators, nurses, & staff in auditing immunizations and reporting & handling of communicable diseases; collaborate with local health department & CDC to monitor & contain outbreaks; work with teams responsible for mass vaccination within the school system; conduct home visits, attend IEP, SRT, and 504 meetings for students to assess student needs and assign nursing services; develop individualized healthcare plans; prepare monthly & state reports; assist with writing and implementing program & procedural protocols; train and educate staff, CPR instructor for district; complete weekly vendor invoices & verify timesheets; & conduct performance evaluations for nursing staff; provide guidance to staff regarding Covid exposure.

Telephone Triage Nurse (RN)

Dept. of Veterans' Affairs VA Medical Center - Johnson City, TN

February 2017 to Present

Telephone Triage Nurse responsible for triaging high acuity patients in TN, VA, KY, WV and throughout Appalachian region; utilize Triage Expert-Dual Program and other programs, such as Briggs, TRM, CPRS, Vista, Outlook, Excel along with critical thinking and nursing process to independently and efficiently triage patients appropriately throughout the facility; complete chart audits and reviews; maintain HIPAA compliant communication with patients and interdisciplinary teams as well as protect all health information

District Charge Nurse/Supervisor

Shelby County Schools - Memphis, TN

July 2011 to February 2017

Responsible for district-wide staffing, nursing support, & facilitating healthcare needs for approximately 70 schools; infection control experience with knowledge of policies and district guidelines; serve as a liaison to public health for school and community; guide administrators, nurses, & staff in auditing immunizations and reporting & handling of communicable diseases; collaborate with local health department & CDC to monitor & contain outbreaks; work with teams responsible for mass vaccination within the school system; conduct home visits, attend IEP, SRT, and 504 meetings for students to assess student needs and assign nursing services; develop individualized healthcare plans; prepare

monthly & state reports; assist with writing and implementing program & procedural protocols; train and educate staff, CPR instructor for district; complete weekly vendor invoices & verify timesheets; & conduct performance evaluations for nursing staff; assist and administer vaccinations.

Staff Nurse (RN) PRN

Methodist LeBonheur Healthcare - Germantown, TN

December 2015 to February 2016

Team member and staff nurse working in post-op surgery and med-surg (telemetry) setting caring for patients with complex health needs

Staff Nurse (RN) PRN

Baptist DeSoto Hospital - Southaven, MS

December 2012 to June 2014

Staff nurse responsible for providing care on a high acuity 23-hour observation & telemetry unit to a complex patient population

Community Health Nurse/School Nurse (RN)

Shelby County Health Dept - Memphis, TN

February 2010 to July 2011

Infection control experience with knowledge of school and health department policies & guidelines; serve as a liaison to public health for school and community; Guide administrators, nurses, & staff in auditing immunizations and reporting & handling of communicable disease; Collaborate with local health department & CDC to monitor & contain outbreaks; work with teams responsible for mass vaccination within the school system; also transcribing shot records; collaborate with SCS & CDC and serve as a liaison to public health in the school setting; provide direct healthcare to students with healthcare needs daily; promote health and prevent spread of germs, and administer vaccinations; prepare monthly & state reports

Staff Nurse/ Charge Nurse (RN)

Department of Veterans' Affairs VA Medical Center - Memphis, TN

August 2005 to June 2009

Trained clinician & leader with charge nurse experience in areas of 23-hour observation, post-op surgery, med-surg, telemetry, geriatrics & rehab; additional experience in areas of GI intake, cardiology, & ambulatory surgery; served as preceptor to many novice and seasoned nurses new to the VA; participated in quality improvement initiatives & effectively utilized & managed resources, & trained colleagues while in the role of infection control & pain management champion; assisted with staffing and schedule for unit and coordinated activities for unit to encourage team-building

Student Extern

University of Mississippi Medical Center - Jackson, MS

June 2005 to August 2005

One of six students chosen nationally to participate; provided valuable research & scholarly presentation for one of largest studies performed analyzing the relationship of SES & CV disease in African-Americans (Jackson Heart Train) and provided health services to under-served rural regions of the MS delta

CEO

Academy, Inc - Nashville, TN

June 2002 to August 2004

Tutorial Services Coordinator

> Training, coordinating, scheduling, & managing staff; completing monthly reports & facilitating a professional learning environment

Graduated Magna Cum Laude, Dean's List, Sigma Theta Tau International Honor Society, & Phi Kappa Phi

Education

MSN in Nursing Administration

University of Memphis - Memphis, TN

December 2011

BSN in Nursing

Tennessee State University - Nashville, TN

May 2005

Nursing Licenses

RN

Expires: February 2021

State: TN

Skills

- Telephone
- RN
- Pediatrics
- Types 70-80 wpm, proficient in Microsoft Office programs (10+ years)
- Triage
- Pain Management
- Nursing
- Infection Control Training
- Hospital Experience
- EMR Systems
- Experience Administering Injections
- Epic
- Medication Administration
- Acute care
- Phlebotomy
- Management

Certifications and Licenses

BLS Certification

February 2020 to February 2022