**Elizabeth Cron**

**22 Lagoon Road**

**Belvedere, CA 94920**

**(310) 507-4606**

**Elizabeth.Cron.RN@gmail.com**

**EMPLOYMENT HISTORY**

Endoscopy Center of Marin

1100s Eliseo Dr

Greenbrae, CA 94941

October 2020- Present

Registered Nurse (preop, circulator, PACU)

Salary/ Wages $48.00(hourly)

**Job description**: The Endoscopy Center of Marin is an outpatient surgery center where patients undergo colonoscopy, endoscopy, and sigmoidoscopies. My responsibilities include assessing the patient’s readiness for their procedure, starting IV’s, working with the physicians and anesthetists to ensure the safety of the patient for their procedure, circulating, setting up the procedures, assisting the doctors with biopsies, assisting the providers with dilations, assisting the providers with interoperative tattoos, assisting sterile processing, monitoring patients post procedure ensuring an they have an adequate Aldrete score so they are safely discharged, and providing patient teaching about all stages of the procedure.

**Skills Applied/Software used:** Provation, Multicare

**Supervisor:** Nicole Nunes RN 415-730-4235

Health Incite

239 Miller Ave

Mill Valley, CA 94941

October 2020- Present

Student Nurse

Salary/ Wages $25.00(hourly)

**Job description**: Health Incite is a Medical Practice that provides concierge health care to its clients while promoting health and wellness. I assisted Dr. Justin Mager and the Nurse Practitioner, Chiara Schlegel, in providing patient care including vaccine administration, IM injections, phlebotomy, processing labs, sterile procedures, taking vitals, updating chart information, scheduling appointments, and coordinating patient care.

**Skills Applied/Software used:** Elation Salesforce

**Supervisor:** Regina Mager RN 415-730-4235

Marin Post Acute

234 N. San Pedro Road

San Rafael, CA 94903

March 2019- Present

CNA

Salary/ Wages $16.00(hourly)

**Job description**: Marin Post Acute is a skilled nursing facility that provides care to patients who are In need of long term care as well as patients who need post-acute care. As a CNA I assisted the medical care team in implementing their care plan by assisting residents with their ADLs such as ambulating, toileting, transferring, repositioning, bathing, providing oral care, obtaining vitals, dressing, providing clean linens, making the residents beds, making sure their rooms are stocked with needed supplies, feeding patients, examining patients for impaired skin integrity, looking for abnormalities in urine or stool, and communicating any abnormalities with the RN.

**Skills Applied/Software used:** The 25 CNA Skills

**Supervisor:** Sonia Johnson 415-479-3450

Badger Medical Billing & Staffing

2537B Pacific Coast Highway

Torrance, CA 90505

December 2011 –December 2019

CPC, CPCO, and CPMA

**Job description**: Badger Medical Billing and Staffing is the company I owned, operated, and managed. I have over seven years of experience in medical billing, coding, collecting, auditing, expert witness testimony, and practice management in various medical practice settings. I am a Certified Professional Coder since 2011. I’m also a certified professional medical auditor as well as a Certified Professional Compliance Officer. I have experience offering Coding/ Billing/Auditing/Compliance Consulting Services/ and Staffing Services to the following types of Practitioners.

* Pain Management - Family Practice Physicians
* Orthopedic Surgeons - Urgent Care Physicians
* Anesthesiologists - Bariatric Surgeons
* Neurospine Surgeons - Urologists
* Gastroenterologists -Laboratory Practitioners
* Ambulatory Surgery Centers -Chiropractors
* Occupational Therapists - Durable Medical Equipment
* Physical Therapists -CRNA’s
* Nurse Practitioners - Nutritionist/Dieticians
* Physicians Assistants -Plastic Surgery

**Skills Applied/Software used**: Nextgen, Allscripts, Payor Path, MDsuite, Medisoft, Paperless office, Next Tech,Office Ally, Navicure, Crystal reports, All Microsoft Office products, Medicare Easy Print, Encoder Pro, and Eclinical works.

Torrance Family & Urgent Care

2573B Pacific Coast Highway

Torrance, CA 90505

May 2010 – October 2011

Billing Manager/Office Manager

Salary/ Wages $18.00(hourly)

**Job description**: Torrance Family Urgent Care is a Family practice and Urgent care practice with Family practice physicians and Laboratory. I was responsible for managing the operations from the front office to the back office, including the Billing operations. I was responsible for managing the Patient flow, the M.A. staff ensuring certifications were current, auditing accounts, posting payments from EOB’s, posting adjustments, ERA posting, monitoring claim submission, creating budget plans, ensuring that the claims were being paid under the correct fee schedule, Appealing. claims for proper compensation, Authorizations, verifying eligibility, Correcting claims which utilized incorrect coding, Ensuring the claims are abiding by correct CPT code guidelines, Auditing Surgery Bills with the operative reports, Creating aging reports, Interfacing with collections agencies, and ensuring the patient’s questions were answered in regards to their accounts.

**Skills Applied**: Allscripts, Payor Path, Medisoft, CCS scheduler, Paperless office, All Mircosoft office products.

**Supervisor:** Mehdi Tahsini M.D. 310-997-1796

**Education**

RN-BSN University of Texas Arlington (Graduation August 2022)

Associates Degree in Registered Nursing: College of Marin 2021

Associates Degree in Liberal Arts and Natural Sciences: College of Marin 2018

High School Diploma: Palos Verdes Peninsula High School 2001

**Certifications/ Licensure**

California RN License#95257261 August 24, 2021-June 30, 2023

American Heart Association ACLS January 2021-2023

American Heart Association BLS January 2021-2023

American Heart Association PALS August 2021-2023

Certified Nurse’s Assistant (April 2019-Present)

References

Tia Kim R.N. (415) 990-6600

Regina Mager R.N. (415) 730-4235

Chiara Schlegel N.P. (415) 847-4078

Mehdi Tahsini M.D. (310) 990-4327