



HEATHER ARZOUNI

REGISTERED NURSE

CONTACT

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EDUCATION

BACHELOR'S IN NURSING

University of Phoenix
2020-present

ASSOCIATE IN NURSING

Cabrillo College
2019-2021

LICENSES & CERTIFICATIONS & AWARDS

RN, REGISTERED NURSE

Santa Cruz, California
License No. 95245820
Expires February 2023

ACLS Provider

American Heart Association
Expires January 2023

PALS Provider

American Heart Association
Expires May 2023

NRP Provider

Expires February 2023

BLS Provider

American Heart Association
Expires December 2022

Acute Care Nursing Course (ACN)

AWARD

Dr. Ehler H. Eiskamp Endowed Scholarship

ABOUT ME

I am looking to start my career as an RN in a fast paced environment with strong organizational skills, closed lopped communication, and a warm patient atmosphere. I can multi- talk, and have an excellent bedside manner, detail oriented and resourceful in completeing tasks. I am eager to lean and grow in my new career as an RN.

WORK EXPERIENCE

COVID 19 VACCINE IMMUNIZER

National Staffing Solutions | April 2021 – Current

- Administration of vaccinations while compying with all applicable federal, state, and local laws and regulations
- Monitor patients during the vaccination process and manage adverse reactions if necessary.
- Responsible for safe and proper handling and administration of COVID 19 vaccine.
- Educate patients regarding vaccine process and possible adverse reactions.

ADMINISTRATIVE ASSISTANT

Cabrillo College | August 2019 – December 2021

- Worked under the direct supervision of the Nursing program director on various projects.
- Assisted in creating and maintaining Alliance for Leaders in Global Humanitarian Training (ALIGN) course training modules.
- Collaborated and assisted in the creation and organization of the course training modules for the Nurse Managed Cener (NMC) at Cabrillo College.
- Collaborated on the formation of the EHR for the Nurse Managed Center.

EXECUTIVE ASSISTANT

Sharon Naraghi Farms, LLC | Aug 2010 – Jan 2019

- Worked collaboratively in a team environment.
- Utilized strong interpersonal and communication skills.
- Composed emails, memos, and other communications for the CEO.
- Organized and maintained filing system in busy office environment.
- Knowledgeable of various software including but not limited to Microsoft Word, Excel, Quickbooks, Powerpoint.

SKILLS

- Multitasking
- Multi-Line phone systems
- Microsoft Office
- Team oriented
- Problem solving
- Epic EHR Software
- Cerner HER Software

