

Mary Robinson

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Authorized to work in the US for any employer

Work Experience

Instructor-LPN

Allied Health Careers Institute - Murfreesboro, TN

March 2021 to Present

Responsibilities include:

- Utilizing instructional materials to provide optimal academic success to our students
- Teaching all required subjects incorporated in the Practical Nursing program
- Providing extra support to students after class as needed
- Grading assignments and exams
- Submitting all grades and attendance records to our Compliance Coordinator on a daily basis
- Ensuring that all federal/state regulations are being met by following guidelines set in place by our director
- Complete daily lesson task sheet to be turned in to our Compliance Coordinator on a daily basis
- Attend and participate in regularly scheduled staff/faculty meetings
- Assist in maintaining our student retention plan

Care Manager

Monogram Health, Inc - Nashville, TN

November 2020 to Present

1. In close partnership with local nephrologists and with the support of a care team, including a social worker and a care coordinator, Care Manager - RNs lead the effort to help our patients have higher quality care, slower progression of kidney disease, and a reduction in traumatic and costly episodes such as avoidable hospitalizations, readmissions, unexpected kidney failure and unplanned or clinically inappropriate dialysis starts.

- While the company is kidney-focused, the Care Manager monitors all of the member's health conditions, which typically include hypertension, diabetes and cardiopulmonary issues.
- Tools available include a custom care management software platform, wireless biometrics patient-friendly education materials, and pharmacists performing regular comprehensive medication reviews.

Charge Nurse (PRN)

Cumberland Healthcare

July 2019 to Present

- Responsible and accountable for the nursing care function, activities and, development of the Certified Nursing Assistants in the unit.
- Assessed resident's condition upon admission and daily thereafter. Participated in the development, implementation, and evaluation of the plan of care.
- Communicated patient's condition to the physician. Noted and carried out physician orders.
- Administered medications and treatments as ordered by the physician following facility protocol
- Responsible for maintaining documentation, which reflects health care needs of every patient, care and treatment provided, patient's response to care and treatment, and patient disposition.

Travel Nurse

October 2021 to April 2022

Medsurg Forscenic

Cardiac /Neuro

Registered Nurse, Medical/Surgical

Bethany Medical Center - Antioch, TN

June 2020 to September 2021

- Assessing, planning, implementing, and evaluating patient care plans in consultation with healthcare professionals.
- Evaluating medical information, as well as providing direct and individualized bedside nursing care to pre-and post-surgery patients.
- Preparing, administering and recording prescribed medications.
- Changing dressings, inserting catheters, and starting IVs.
- Adjusting specialized medical equipment as needed, as well as interpreting and recording measurements.
- Monitoring patients' vitals and reporting adverse reactions to medications in a timely manner.
- Collaborating on discharge planning with the healthcare team.
- Answering questions and educating patients and their families on surgical procedures and post-surgery care.
- Maintaining and updating patient files, medical charts, and health records.
- Adhering to best nursing practices, standards, and protocols.

Adjunct Faculty

South College University

October 2019 to March 2020

- Develop appropriate academic lectures, labs, and other learning experiences that allow all students to achieve course objectives
- Submit an official grade sheet at the end of each quarter for each course taught.
- Monitor educational and professional literature for the best practices in areas related to courses taught.
- Assist with the development of curricular and policy changes as requested by the Dean/Department Chair or Executive Vice President/Provost.
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Health Services Administrator

True core Behavioral Solutions - Nashville, TN

July 2018 to July 2019

- Developed and maintained electronic record management systems to analyze and process data.
- Reviewed requests for expenditures and determined if such applications were justified and within budget.
- Monitored status of individuals with chronic health concerns.
- Consulted with healthcare professionals on business decisions.
- Assisted with regulatory issues such as compliance.
- Recruited, oriented and trained healthcare staff members.
- Created and implemented organizational policies and procedures.
- Provided in-depth support to the executive staff regarding healthcare programs and administration.
- Tracked and evaluated statistical data on healthcare activities to make effective program decisions.

Registered Nurse Supervisor

LTC, Nashville Center for Rehab and Healing

January 2018 to August 2018

- Accomplishes nursing human resource objectives by selecting, orienting, training, assigning, scheduling, coaching, counseling, and disciplining employees; communicating job expectations.
- Establishes a compassionate environment by providing emotional, psychological, and spiritual support to patients, friends and families.
- Maintains patient confidence and protect operations by monitoring confidential information.
- Maintains documentation of patient and departmental records.

LTC Registered Nurse Supervisor

Nashville Metro Care and Rehabilitation

March 2017 to December 2017

- Provide direct nursing care to the residents and supervise the day-to-day nursing activities performed by nursing assistants.
- Perform administrative duties such as documenting nurses' notes, physicians' orders, discharge plans, dietary changes, reports, evaluations and studies.
- Recognize and respond to changes in patients' conditions and document observations, outcomes.
- Order from pharmacy, prepare and administer medications as ordered by physician.
- Give and receive condition report from the on-coming and off-going shift.
- Monitor and update care plans each shift as appropriate.
- Maintain privacy and confidentiality of records, conditions and other information relating to patients, employees and facility.

Encourage an atmosphere of optimism, warmth and interest in patients' personal and health care needs.

Adjunct Instructor

National College - Nashville, TN

May 2016 to December 2017

Campus

- Teaching undergraduate students in a specific field of expertise.
 - Developing and managing the class syllabus and ensuring that the syllabus meets department and college standards.
 - Planning and creating lectures, in-class discussions and assignments.
 - Grading assigned papers, quizzes and exams.
 - Assessing grades for students based on participation, performance in class, assignments and examinations.
 - Collaborating with colleagues on course curriculum.
 - Advising students on how to be successful in class.
- Staying updated on innovations and changes within their course field.

Case Manager

WellCare Health Plans, Inc

July 2016 to May 2017

- Provides authorization to facilities using standard clinical criteria guidelines in conjunction with clinical judgement to determine the needed care required within the patient's individualized created care plan.
- Initiates and continues direct communication with health care providers involved in the care of members.

- Interacts with treating physicians and health plan medical directors to evaluate medical treatment plan and assesses opportunities for optimizing clinical outcomes through referrals to specialty care programs or an alternate level of care.
 - Documents clinical updates, authorizations and referrals in the health plan medical management system adhering to health plan documentation standards.
 - Utilizing clinical judgment assesses and evaluates members at risk for complicated medical comorbidities, and/or repeat admissions potential and determines individualized care plan for communication and interventions to promote successful discharge and post-acute care treatment plan.
- Conducts patient interviews and assessments through personal visits and using clinical judgement determines appropriate level of interventions and assesses patient needs for follow up care.
 - Coordinates authorization and/or delivery of post-acute care services.
 - Provides members with educational resources to enhance their ability to access health care services, including health plan contacts, primary care physician and other pertinent health care provider contacts.
 - Complies with all health plan and facility-based regulations regarding HIPAA and patient safety and security.
- Identifies quality of care issues, and reports to appropriate health plan Quality department representative.

Care Coordinator

TriWest Healthcare Alliance - Nashville, TN
October 2015 to July 2016

- Coordinates discharge planning, completes necessary authorizations, and conducts post-service nursing calls.
- Conducts Utilization Management stay and inpatient reviews to assess medical necessity. • Researches and collaborates with appropriate community resources to support discharged beneficiaries.
- Prepares more complex cases for Medical Director and Peer Review.
- Collaborates with Medical.
- Director on decision-making.
- Utilizes clinical and analytical skills to identify and refers cases to Case Management or Disease Management as appropriate.
- Communicates with providers to develop plan of care.
- Conducts complex authorizations for beneficiaries in acute, residential treatment center, skilled nursing facilities, or long-term acute care hospitals.

MDS Coordinator

Cumberland Health Care & Rehab
July 2015 to October 2015

- MDS coordinators promote the physical and emotional well-being of nursing facility residents.
- I use a Resident Assessment Instrument (RAI) to gather information from residents and their families during initial and periodic interviews.
- Assures timely completion of accurate assessments and interdisciplinary care plans that meet Federal and State guidelines identifying resident acuity and needs, helping to determine specific care needs and communicating needs / expectations to families and responsible parties.

Quality Assurance Nurse

Nashville Community Care & Rehab
August 2014 to June 2015

Bordeaux

- Collaborate with the Nurse Director to develop an effective quality monitoring program.
- Provide QA training to all staff in order that quality actions are incorporated into their daily practice.
- Collect data related to assessments and assessments outcomes.
- Examine cases at random for completeness, accuracy and consistency.
- Examines data for outliers and researches such cases.
- Analyze recommended scores in relation to Nurse Assessor determinations.
- Develops / completes reports that track and trend activities / outcome.

Medical Reviewer III

Blue Cross Blue Shield of South Carolina

December 2011 to August 2014

- Performs medical reviews using clinical/medical information provided by physicians/providers and established criteria/protocol sets or clinical guidelines using Medicare guidelines and ICD coding.
- Documents decisions using indicated protocol sets or clinical guidelines, utilization/medical review, quality assurance, utilize websites, teleconferences and focus groups.
- Provides support and review of medical claims and utilization practices.

Rehab Nurse

Southern Hills Medical Center

June 2011 to August 2012

- Utilized nursing process for individual care to meet needs of patients.
- Perform audit review of charts.
- Charge nurse duties.
- Promotes compliance with National Patient Safety goals.

RN Case Manager

Ascera Care Hospice

April 2011 to December 2011

- Participates in bi-weekly patient care conferences.
- Notifies management and documents all changes in status of patient, including hospitalizations and is charges.
- Determines if the patient is hospice appropriate.
- Documents to the patient's determinability and establishes the care plan for medically necessary assessments and services.
- Prospective review of Oasis assessments to include start of care, resumption of care, re-certification, and discharge, to ensure appropriateness, completeness, and compliance with state and federal regulations.
- Ensures appropriate ICD-9 coding and sequencing as it relates to the patient's medical condition including any co-morbidities.

Nurse

Favorite Health Care Staffing

June 2007 to August 2011

- Worked as a contract nurse for the following facilities:
- Alive Hospice.
- Mid-State Cardiology Clinic.
- Nashville General Meharry Hospital.

- Rolling Hills Psyche Hospital.
- Metro School Nurse.
- Murfreesboro City School Nurse.
- Travel Nursing.
- Centennial Medical Oncology.

ICU Nurse

Favorite Health Care Staffing - Nashville, TN
December 2008 to August 2009

- Performed 24-hour chart checks.
- Provided patient care in an interdisciplinary team environment.
- Coordinate care with different interdisciplinary team members.

Rehab Nurse

Favorite Health Care Staffing - Nashville, TN
March 2008 to August 2009

- Utilized Nursing Process for individual care to meet needs of patients.
- Perform Audit Review of charts.
- Charge Nurse Duties.
- Promotes compliance with National Patient Safety goals.

Case manager/Utilization Nurse/Senior Case Worker

Favorite Health Care Staffing - Nashville, TN
June 2007 to June 2008

- Provide audit and compliance analysts support with audit management and workflow.
- Provide education and guidance where needed to audit and compliance analysts.
- Provide support to reimbursement and sales with clinical questions as needed.
- Carry a workload of audits and reviews.
- Supervise office when Medical Management teams worked out in the field.
- Utilization and concurrent reviews using Milliman criteria.
- Gather clinical information to assess and expedite care need approvals.
- Consult with the Medical Director as needed to troubleshoot difficult or complex cases.

LPN/RN/Charge Nurse

VA Medical Center
May 2003 to June 2007

- Provide patient care for the following units: cardiac telemetry, medical surgical, acute psyche.
- and outpatient psyche.
- Supervised licensed and unlicensed personnel for appropriate care of patients.
- Preceptor for nursing students.
- Made assignments for staff, enter staffing needs, and collaborated with MD for orders written. • Ensure the quality of care by consistently making rounds and orchestrated patient flow and bed assignments.

Field Nurse

VA Medical Center
June 2006 to January 2007

- Responsible for screening all admissions to determine eligibility for admission.
- Assisted with Medicare billing by providing adequate documentation for skilled services.

- Coordinated interdisciplinary team in discharge planning.
- Coordinated patient care during emergency situations, admissions, and supported staff in direct care activities.
- Supervise clinical staff such CNA's and LP's on home visits.

Education

MSN in Clinical Nurse Specialist

Acute Care Liberty University
2010

Associate of Arts in Nursing in Nursing

Chamberlain University - Downers Grove, IL
2008

Nursing Licenses

RN

Skills

- Nursing
- ICU Experience
- MDS
- ICD Coding
- ICD-9
- Medical Billing
- Critical Care Experience
- Epic
- Hospice Care
- Hospital Experience
- Utilization Management
- ICD-10
- Medical Records
- CPT Coding
- Employee Orientation
- Triage
- EMR Systems
- Microsoft Excel
- Discharge planning
- Managed care
- Utilization review

- Vital Signs
- Medication Administration
- Case Management
- Dialysis Experience
- Medical Terminology

Certifications and Licenses

BLS Certification

BLS Certification

LPN

LVN

ACLS Certification

Assessments

Electronic Health Records: Best Practices — Highly Proficient

July 2020

Knowledge of EHR data, associated privacy regulations, and best practices for EHR use

Full results: [Highly Proficient](#)

Logic & Critical Thinking — Completed

June 2019

Using logic to solve problems.

Full results: [Completed](#)

Protecting patient privacy — Proficient

September 2021

Understanding privacy rules and regulations associated with patient records

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.