**Susan A. Steinfeldt**

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 Green Bay. Wisconsin 54313

 (920)366-5053

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## PERSONAL

**TRAITS:** Reliable, sincere, positive, good-natured, flexible, calm, realistic, self-reliant

 hard-working, work well independently or a part of a team

#  WORK HISTORY

**September 2019 to Feb 4, 2022– Oneida Community Health Center, Oneida, WI**

LPN –Indian Health Service Clinic– Prepared and roomed patients by obtaining vital signs, gathering and reviewing pertinent health information, allergies, medications

* Administered routine medications and immunizations under physicians orders, COVID testing, resulting and Immunizations
* Provided patient instruction and referrals to internal or external service.
* N**ovember 27, 2017 to September 2019 –Aurora Health Care, Green Bay, WI**

 LPN –West Float Pool – Prepared and roomed patients by obtaining vital signs, gathering and reviewing pertinent health information.

* Administered routine medications and immunizations under physicians orders.
* Provided patient instruction and referral to internal or external service.
* **May 27, 2015 – Nov. 27,2017 BioLife Plasma Services** Green Bay, WI

Medical Support Specialist (LPN)– preformed basic medical screening and determined eligibility of potential plasma donors.

* Managed donor reactions
* Provided immunizations to staff under center physicians orders
* **2001-May 26, 2015** **Adoption Worker / Domestic Adoption Supervisor**
	+ - Lutheran Social Services – Appleton Wisconsin
		- Facilitated education groups to prepare families for parenting adopted children
		- Completed assessments and prepared written home studies and court reports as required by program guidelines
		- Maintained accurate records for Child Placing Agency Licensing & COA
		- Responsible for direct supervision of 10 staff throughout the State of WI
* **2000-2001 Special Needs Adoption Social Worker –** State of Wisconsin
	+ - Facilitated the adoption of children under the guardianship of the State
		- Supervised pre-adoptive placement and made appropriate referrals for services
* **1993-1999 Assistant Director of Children and Family Services-**Oneida Nation of Wisconsin
	+ - Made immediate assessments and referrals in emergency situations
		- Developed and maintained the Kinship Care program for the Oneida Nation
		- Provided training for all tribal employees regarding child protective services
* **1990-1993 Case Manager :** Curative Rehabilitation Center, Green Bay, WI
	+ - Successfully provided on-going case management services for an adult caseload with Chronic Mental Illness and Developmental Disabilities

 Served as a part of an interdisciplinary team for crisis intervention

**MILITARY:** Practical Nurse

 U.S. Army Reserve 1986-2002, honorable discharge 2002

**EDUCATION:**

**B.S. in Vocational Rehabilitation,**  University of Wisconsin – Stout

 Concentration / Minor: Social Work and Guidance

**Licensed Practical Nurse –** State of Wisconsin (current Wisconsin license)

**Licensed Social Worker** – State of Wisconsin (Retired Wisconsin license)

 **REFERENCES:** Furnished upon request