

Toni Voissem

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580-747-7415

Authorized to work in the US for any employer

Work Experience

RN Charge Nurse

LAHARPE DAVIER HEALTHCARE CENTER - LAHARPE, IL

June 2020 to December 2020

- Administered wound care, medications, and any necessary treatments.
- Collaborated with doctors and staff members to ensure quality care.
- Built rapport with patients and family members to deliver exceptional care.
- Closely monitored acute conditions.
- Effectively managed clinical oversight for 45-bed unit.
- Followed infection control procedures.
- Provided all daily living tasks to enhance quality of life for elderly and skilled patients.

RN Charge Nurse

RIVER HILLS VILLAGE - Keokuk, IA

April 2019 to July 2020

- Administered wound care, medications, and any necessary treatments.
- Collaborated with doctors and staff members to ensure quality care.
- Built rapport with patients and family members to deliver exceptional care.
- Closely monitored acute conditions.
- Effectively managed clinical oversight for 60-bed unit.
- Followed infection control procedures.
- Provided all daily living tasks to enhance quality of life for elderly and skilled patients.

Assistant Director of Nursing

NORTH ADAMS HOME - Mendon, IL

February 2019 to April 2019

- Worked directly with Administrator, DON, and support staff to maintain state and federal requirements.
- Monitor all nursing staff to include availability, job performance, training, and evaluations to ensure quality performance according to state and federal guidelines.
- Evaluate and perform all clinical care services to include ordering and maintaining all routine labs as ordered by the physicians, immunizations, medication administrations, admissions and discharges, and psychosocial needs of patients.
- Responsible for and maintained facility processes to include infection control, medication administration and management, wound care protocols, weight loss management and prevention.
- Strong leadership skills proficient in training/delegating all staff nurse duties.

RN Case Manager

SUNNYBROOK HOME CARE - Fairfield, IA

June 2018 to February 2019

- Initiated and developed the patient's plan of care which established goals-based on nursing diagnosis and incorporated therapeutic, preventive and rehabilitative nursing
- Performed all tasks with a patient-centered focus while seeking opportunities for improvement of processes and treatments.
- Performed phlebotomy, wound care, foley insertions/changes and conducted home safety evaluations
- Instructed patients, caretakers and the family on medication regimens, wound care and dietary restrictions
- Liaised between patients and physicians to ensure patient comprehension of treatment plans.
- Identified discharge planning needs as part of the care plan development and implemented prior to discharging the patient
- Established a compassionate environment by providing emotional, psychological and spiritual support to patients, friends and families
- Proficient in oasis charting, medicaid & medicare billing

Assistant Director of Nursing

AZALEALAND NURSING HOME - Savannah, GA

February 2013 to May 2018

- Worked directly with Administrator, DON, and support staff to achieve deficiency free state surveys in a 150 bed facility three years in a row.
- Monitor all nursing staff to include availability, job performance, training, and evaluations to ensure quality performance according to state and federal guidelines.
- Evaluate and perform all clinical care services to include ordering and maintaining all routine labs and labs as ordered by the physicians, immunizations, medication administrations, admissions and discharges, and psychosocial needs of patients.
- Developed and implemented new nursing protocols designed to improve patient outcomes while minimizing medical errors.
- Self-directed with astute judgment skills. High level of personal accountability.
- Strong leader for nursing personnel and train/delegate all staff nurse duties.
- Authorize drug refills and provide detailed prescription information to pharmacies.

Registered Nurse Unit Manager

AZALEALAND NURSING HOME - Savannah, GA

October 2012 to February 2013

- Assessed need for, ordered, obtained and interpreted appropriate lab tests.
- Oversaw and managed 35 clinical and support staff in patient care activities while maintaining a high level of staff morale and professionalism.
- Assessed and treated patients with chronic and acute health problems such and MI, arrhythmias, asthma, COPD and pneumonia.
- Developed and implemented nursing care plans.
- Effectively managed clinical oversight for 65-bed unit.
- Provided all daily living tasks to enhance quality of life for elderly patients.

Education

Associate of science in nursing

Northern oklahoma college enid

April 2012

Nursing Licenses

RN

Expires: May 2022

State: IL

RN

Expires: January 2022

State: GA

RN

Skills

- Palliative care experience (8 years)
- Acute care experience
- Strong clinical judgement (8 years)
- Proficient in ICD-10 codes and Medicare/Medicaid guidelines (8 years)
- Policies and procedures (8 years)
- In-service education planning (8 years)
- Professional bedside manner (8 years)
- HIPPA requirements (8 years)
- Oral and written communication (8 years)
- Recruiting and hiring (6 years)
- Disease prevention and intervention specialist (8 years)
- Proficient in PCC (5 years)
- Oasis (4 years)
- Quickmar (8 years)
- LTC (8 years)
- Microsoft Office (10+ years)
- computer skills (10+ years)
- Infection Control Training (8 years)
- Medication Administration (8 years)
- Patient Care (10+ years)
- EMR Systems (8 years)
- Medical Records (10+ years)
- Nursing (8 years)
- Phlebotomy (8 years)
- Supervising Experience
- Laboratory Experience

- Experience Administering Injections
- Vital Signs
- Medical Billing
- Caregiving
- Dementia Care
- Triage
- Venipuncture
- Case Management
- Medical Coding
- ICD Coding
- Management

Certifications and Licenses

Illinois RN nursing license

May 2018 to May 2022

Registered Nurse in Illinois, License number 041-464663 expires 2022

BLS Certification

Additional Information

Registered Nurse in Georgia, License number RN225379 expires 1/31/2022

Registered Nurse ENLC (compact license) RN225379 expires 1/31/2022

Virtual Dementia Tour Training Certificate

Nursing Leadership Course Certification