**Gayle A. Traver, BS, LVN**

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**Phone Number: 515-556-4288**

**Summary:**

Experienced **Licensed Vocational Nurse** with extensive experience in medical record data abstraction, Utilization Management prior authorization and care management as well as HEDIS. Several years remote work experience with great success.

**Skills:**

* **Proficient in data mining and abstraction of information from medical records**
* **Proficient in Medical Terminology**
* **Proficient in Microsoft Word, Outlook and Excel and multiple computer systems**
* **Solid knowledge and use of ICD-10-CM Coding**
* **Proficiency with obtaining prior authorization using InterQual/quarterly compliance.**
* **Proficiency with denials/obtaining Medical Director approval/follow up.**
* **Proficiency Care Management for members with chronic conditions**
* **VPN/Remote work deployment networks**

**Education:**

* **Upper Iowa University/ Major: Psychology/Minor Sociology**

**Degree: BS/\*Graduated Cum Laude 06/2009 to 10/2012**

* **Upper Iowa University/ Major: HealthCare Administration**

**Degree: AS 06/2009 to 08/2010**

* **Knapp Memorial School of Vocational Nursing**

**Licensed Vocational Nurse 08/1983 to 08/1984**

**Experience:**

**CSI Company/Optum HealthCare 07/2019 to present**

* **Contracted Nurse Abstractor/Medical Chart Data Abstraction**
* **Remote position**
* **Review of electronic medical records/data mining and abstraction looking for client specific data and/or diagnosis**
* **Abstraction/Overread and Audit proficiency**
* **Employed VPN access to remotely input data in tracking software systems.**
* **100 + chart abstractions daily**

**Nurse Finders 02/2014 to 06/2017 - 04/2019 to 01/2020**

* **Agency nurse assigned to acute care hospital, medical surgical floors, medical office, LTC, Memory Care and Group Homes**
* **Charge nurse, supervision of CNA’s/Multiple computer systems proficiency**
* **05/2019 to 06/2019 7-week contract @ Eyerly Ball Mental Health Clinic**

**Randstad HealthCare 01/2019 to 04/2019**

* **Contracted nurse for HEDIS/United Healthcare**
* **Remote position**
* **Review of electronic medical records/data mining and abstraction**
* **Abstraction and Overread**
* **Computer systems include but not limited to Altegra, Ciox, AdvantMed and rateLift**
* **Employed VPN access to remotely input data in tracking software systems**

**Care National HealthCare 01/2018 to 03/2018**

* **Contracted nurse for HEDIS/GPRO review/Innovista**
* **Remote position**
* **Abstraction of multiple HEDIS measures for Medicare patients for *Innovista***
* **Review of electronic medical records/data mining and abstraction**
* **EMR remote access with physicians’ offices**
* **Computer systems include but not limited to: EMDs Solutions, and e-Clinic Works**

**Aerotek Staffing 09/2017 to 12/2017**

* **Contracted RMH/LVN/RAPS nurse**
* **Review of medical history for improved documentation and diagnosis retrieval for the Medicare patient population for submission of diagnosis to CMS for reimbursement purposes**
* **Medical record review and data mining, abstraction for high-risk diagnosis, correct usage of ICD-10 codes and appropriate plans of care. Coding as necessary**
* **Assessment and review of physicians notes for completion and/or identification of deficiencies and follow up with medical providers as necessary**
* **Proficiency with attestations to WellMed, Amerigroup, and United HealthCare for reimbursement**

**Favorite HealthCare 11/2017 to 03/2018**

* **Agency nurse assigned to LTC, SNF, Rehab, and ASL and Correctional facilities**
* **Medication administration/Treatment**
* **Wound Care**
* **Charge nurse and supervision of CNA’s**
* **Per diem shifts/PRN**

**RTG Medical 08/2016 to 02/2017**

* **Travel nurse for 13-week contract, renewed 2 times**

**Amerihealth Caritas Iowa 12/2015 to 08/2016**

* **Utilization Management Prior Authorization Nurse for Iowa Medicaid Contract (MCO)**
* **Review of medical records, abstraction and data mining of data for retrospective, concurrent and prospective request**
* **Reviews for home health, hospice, outpatient procedures, and therapies including case management of therapies for pediatric patient**
* **Denials and appeals/Direct communication with Medical Director**
* **Proficiency with InterQual / tested quarter**

**Unity Point at Home 02/2014 to 12/2015**

* **Prior Authorization Nurse**
* **Remote position**
* **Review of medical records, abstraction and data mining of data for retrospective, concurrent and prospective request**
* **Authorizations obtained for home health nurses, CNA’s and therapies and DME**
* **Health insurance companies worked with included but not limited to: Wellmark, Coventry, Aetna, United Health Care, Tri Care and Iowa Medicaid**

**Superior Health Plan/Centene 04/2011 to 04/2012**

* **Contracted Case Manager for Medicare patients/Maxim**
* **Prior authorization for home services for Medicare Advantage members to include home health, DME and office visits to specialist**
* **Escalation to Medical Director for out of network services**
* **Appeals and denials processes for denied authorizations.**

**Iowa Home Care 03/2005 to 09/2010**

* **Home health nurse with a patient load of 20-25**
* **Assessments, injections, venipuncture, wound care and disease management**
* **Supervision of HHA’s, collaboration with physicians and pharmacist to provide care**
* **Weekly visits full and part time**

**Iowa Foundation for Medical Care 08/2006 to 11/2008**

* **Contracted Care Manager for Oklahoma Sooner members**
* **Remote position**
* **Disease management designed to keep members from utilizing emergency room**
* **Weekly calls as needed to assist members.**
* **Educational material sent.**
* **Collaboration with physicians and pharmacies to enable patients to manage care**

**Norwalk Nursing and Rehab 01/1998 to 09/2010**

* **Charge nurse full/part time**
* **Medication administration/Treatments/Wound Care**
* **Supervision of CNA’s**