

Kimberly Bruntz

Kimberly, WI 54136

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#readytowork

Work Experience

Director of Clinical Services

Medical Solutions LLC - United States

August 2020 to Present

Traveling position to different entities to provide nursing leadership

Director of Nursing

Interim Healthcare of the Fox Cities - Menasha, WI

August 2018 to Present

Provider of education for staff and outside entities

Director of Healthcare Services

Oak Park Place - Menasha, WI

October 2019 to September 2020

Oversee the overall clinical operations on a daily basis. Staff education, admission assessments, audits for compliance, coaching and interviewing.

Facility Administrator & Registered Nurse - Dialysis Nurse

Davita - Fond du Lac, WI

September 2012 to December 2019

- Facility Administrator of both clinics (also assisting with acquisition in Watertown and Fort Atkinson)
- Leader of multidisciplinary teams (including Social Workers, Dietitians, Administrative Assistants, RNs, PCTs) up to 75 employees, Financial operations, Clinical operations, budgeting, teammate relations, hiring and disciplinary action including terminations, teammate coaching, process development, work with Medical Director on initiatives and operations of the facilities. Compliance with regulations on a state and federal level, assuring teammates up on policies and procedures.

Director of Nursing

Bornemann Senior Communities - Green Bay, WI

December 2018 to September 2019

- Daily clinical operations with 50 direct reports

Director of Nursing

Atrium Healthcare - Neenah, WI

March 2018 to August 2018

Leader of nursing team to include RNs, LPNs, and CNAs and Administrative Assistants. Total direct reports are 20 teammates.

Staff Development Coordinator _ management

Kindred Healthcare -Appleton - Neenah, WI

January 2011 to September 2012

but no direct reports

- RN Unit Manager

- Education and training to all staff on compliance, policies and procedures, orientation, state and federal regulations, workers compensation, infection control manager.

Director of Nursing

Clarity Care - Green Bay, WI

October 2008 to October 2010

Including pre-assessments and own nursing caseload)

- Leader of nursing team to include RNs LPNs, HHAs, family caregivers and Schedulers, and Administrative Assistants, with approximately 150 employees. Daily operations of clinic, hiring and disciplinary action including terminations, education to staff on new policies and initiatives, staff coaching.

Manager on Duty - Workforce Development

Humana - Green Bay, WI

March 2006 to October 2008

- Clinical Nurse Advisor

- Working with providers to approve insurance procedures or hospitalization stays. Also worked with staff to streamline workload and stay on task.

Assistant Director of Nursing / Staff Development / MDS & Medicare Coordinator - Approximately

Oakridge Gardens Nursing Center - Menasha, WI

December 2002 to November 2005

- Menasha, WI

- Assistant Director of Nursing / Staff Development / MDS & Medicare Coordinator - Approximately 50 direct reports

- Staff development, infection control, MDS Coordinator, Medicare Manager, daily operations management.

Education

Bachelor's in BSN

Chamberlain University of Nursing

Present

Associate's Degree in Nursing in Nursing

Fox Valley Technical College - Appleton, WI

BA degree in Health Care Administration

Concordia University - Appleton, WI

Nursing Licenses

RN

Expires: February 2022

State: WI

RN

Expires: October 2021

State: OH

RN

Skills

- Budgeting
- Mentoring
- Osha
- Medicare
- Problem-solving
- Scheduling
- Osha regulation
- Microsoft office
- Documentation
- Oasis
- RN
- Skilled Nursing
- Nursing Home
- Home Health
- Rehab
- Assisted Living
- Dialysis Experience
- Hospital Experience
- Infection Control Training
- Operations Management
- Workers' Compensation
- Dialysis Experience
- Infection Control Training
- Operations Management
- Workers' Compensation
- MDS

Certifications and Licenses

BLS Certification

BLS Certification

Additional Information

Skills

- Strong Organizational & Problem-Solving skills including investigative skills
- Mentoring experience and leadership of multidisciplinary teams
- Ability to coach, empower, and grow team
- Financial and labor budgeting skills
- Staff Development Experience - Including OSHA regulation, Safety and Emergency procedures
- MDS / Oasis & Medicare Experience
- Experience with writing and updating Policies and Procedures
- Strong computer skills, including Microsoft Office and other documentation programs
- Proactive approach skills and positive attitude & Open-door policy skills
- Scheduling experience