

# Tami Stauffer

## **Executive Director/Director of Nursing Banyan Treatment Center**

Ashkum, IL 60911

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+1 815 351 0002

To utilize my leadership abilities, nursing skills, knowledge and provide outstanding care to my patients and their families.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **Executive Director/Director of Nursing**

Banyan Treatment Center - Gilman, IL

October 2018 to Present

Maintains open communication lines with facility staff, attending clinicians and physicians, patients and families. Liaisons with community agencies, vendors and payor of health services.

- Ensures that all policies and procedures are followed regarding patient care
- Supervised as staff of 85 clinicians, nurses, and multiple ancillary staff members.
- Ensures policies conform to regulations of governing bodies.
- Facilitates site visits by licensing officials.
- Develops and implements corrective action plans as needed.
- Accountable for achieving revenue targets and controlling expenses.
- Oversee the perspective property in its entirety (33 acres)
- Knowledge of emergency procedure; ability to communicate these clearly and accurately to staff.
- Demonstrates adaptability and flexibility to changes in the environment.
- Follows Infection Control guidelines at all times.
- Provides a safe, therapeutic environment for staff and patients.
- Works closely with the management to deliver quality patient care and utilizes staff based on strengths and barriers.
- Supervising all clinical nursing activities, assuring comfort and safety of the patients.
- Ensuring continuity of care through the use of foresight in directing, controlling, planning and organizing patient care.
- Communicating with family and health professionals concerning the care of patients.
- Assists in reporting infection control incidents to Performance Team and Risk Management
- Manages the formulation of standards for patient policies and procedures in regards to Nursing Department.

### **Director of Nursing**

Jerome Combs Detention Center

October 2014 to December 2018

- Managed a staff of 2 providers and 12 nurses in a 600+ bed correctional facility with varying medical conditions for multiple complaints, from colds and chest pain to altercations with other inmates, withdrawal from heroine, other drugs and alcohol, and many, many mental health conditions.
- Triage requests from inmates to be seen by medical providers in the order of urgency.
- Maintained open communication with Federal, Local, State and ICE agencies in regards to their individual inmates related to health care, billing for medications, and housing issues.
- Acted as the liaison between the medical department, inmates, court, attorneys and sheriffs department.

## **ER Registered Nurse and Case Manager**

Riverside Medical Center - Kankakee, IL

May 2005 to October 2014

Member of committees that are responsible for helping the facility obtain Magnet Status, become a Chest Pain, Stroke Center and Heart Failure Center.

\* Served as preceptor for multiple new graduate nurses as well as nurses new to the emergency department and multiple students.

\* Excellent clinical and nursing skills. Thorough knowledge of all aspects of nursing, including critical procedures, medication management, patient assessment and pain management.

\* Proficient in coordinating patient care between the multiple doctors and specialists involved.

\* Key member of the team of nurses and case managers that helps patients, families and physicians understand the admittance process and the criteria for admittance.

## Education

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### **Associate**

Kankakee Community College

2007

Central Community High School

1987

## Skills

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- Strategic Planning
- Word
- budget
- training
- McKesson
- Nursing
- Epic
- EMR Systems
- Infection Control Training
- Critical Care Experience
- McKesson
- Epic

- Medication Administration
- Pain Management
- Nursing
- Triage
- Experience Administering Injections
- Laboratory Experience
- Supervising Experience
- Nurse Management
- Patient Care
- Hospital Experience
- Time management
- Case management
- Healthcare management

## Certifications and Licenses

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### **ACLS Certification**

February 2022 to February 2024

### **PALS**

February 2022 to February 2024

### **BLS for Healthcare Providers**

February 2020 to February 2022

### **TNCC**

June 2024

### **Nurse's License**

June 2020 to June 2022

Class: RN, State: IL

### **CPR Certification**

## Assessments

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### **Electronic Medical Records Knowledge — Highly Proficient**

July 2019

Knowledge of EMR data, associated privacy regulations, and best practices for EMR use.

Full results: [Highly Proficient](#)

### **Supervisory Skills: Directing Others — Expert**

July 2019

Motivating others through feedback to identify improvements or corrective actions.

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

## Additional Information

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### Skills:

- 13 years of nursing skills, from IV starts, lab draws, EKG's, interpretation of lab results, to running a code or holding the hand of a patient who has just received a devastating diagnosis.
- Ability to multitask and deal with multiple situations at a time all in a calm productive manner.
- Excellent communication skills with patients, families and physicians.
- Proficient in word, excel and power point computer programs. As well as Affinity, McKesson, Epic, KIPU, Salesforce and New World EMR systems.
- Excellent patient assessment skills and the ability to work independently and as a team.
- Lively personality and positive attitude.