

# Sharonda Williams

## **RN - West Chicago Terrace**

Calumet Park, IL 60827

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obtain a position as an RN utilizing the skills I have learned throughout my career.

## Work Experience

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### **MDS Coordinator-RN**

Southpoint Nursing and Rehabilitation Center - Chicago, IL

March 2021 to Present

- Prepare, monitor, and accurately complete MDS sections A GG I J L M N O S sections.
- Monitor IDT to ensure MDS data is performed in a timely manner.
- Chair weekly care plan and CMI meetings.

### **RN MDS Coordinator**

Joliet Terrace - Joliet, IL

March 2017 to January 2021

Orchestrate monthly calendar and care plan meetings for each resident in the facility. Assure MDS's are completed in a timely manner. Daily monitor resident's conditions for a decline or a change in condition to make sure all skilled care is captured accordingly. Audit resident's MDS's quarterly to ensure all assessments were completed each quarter. Follow up with IDT to identify possible issues or concerns. Notify DON and Administrator of any inconsistencies while completing MDS sections.

### **LPN Charge Nurse**

WCT - West Chicago, IL

August 2011 to December 2017

Prepare and administer medications, insulin, and heparin injections. Provide excellent customer service, monitor pain management and provide comfort measures accordingly, daily documentation. Transfer unstable res to ER for medical or psychiatric evaluation. Carry out telephone and written orders and fax to pharmacy. Supervise CNA's. Document change of condition and notify primary physician

### **LPN**

Alden Lincoln Park

November 2008 to May 2011

- Prepare and administer medications, insulin and heparin injections.
- Monitor G-tubes, catheters, and IV piggyback solutions.
- Inform doctor of important labs, schedule follow up appointments and schedule transportation to doctor and dentist appointments.
- Supervise CNA's.

### **Childcare Provider**

Childrens Place

January 2000 to November 2008

- Monitored daily activities of infants, toddlers, and school aged children.
- Tutored in reading and math.
- Prepared nutritional breakfast, lunch, and snacks.
- Transported children to and from school.

## Education

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### **Associate in Applied Science in Registered Nursing**

Olive Harvey College - Chicago, IL  
June 2009 to December 2010

## Nursing Licenses

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### **RN**

Expires: January 2020

State: IL

### **RN**

Expires: May 2018

## Skills

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- 35 wpm. (Less than 1 year)
- TYPING (8 years)
- WordPerfect , PCC software (8 years)
- Nursing
- MDS

## Additional Information

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### Skills

Utilize copier, fax machine, and WordPerfect. Type 35 wpm.