

Keisha Bradford-Leicht

Green Bay, WI

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920-264-8540

Authorized to work in the US for any employer

Work Experience

Psychiatric Technician

Brown County Community Treatment Center - Green Bay, WI

July 2015 to Present

Manage a voluntary psych unit under the direct supervision of a RN. Administer medications. Assist clients with any needs or concerns. Assist social workers/case managers with managing clients care plans. Receive and manage all admissions and discharges. Enter orders from psychiatrists into the computer. Input all progress notes regarding clients and any possible changes or concerns. Report to an RN incase of an emergency. Train all new or incoming staff.

CNA - Certified Nursing Assistant

Allouez Parkside Village - Green Bay, WI

August 2014 to July 2015

Certified Medication Technician. Assist residents with all activities of daily living. Assist with meals and meal prep. Report to an RN any changes to a resident. Provide direct care to both residents and families. Maintain proper documentation.

CNA - Certified Nursing Assistant

Ledview Nursing Home - De Pere, WI

July 2013 to February 2014

Provide direct care to residents. Assist with daily activities. Assist with meals and meal prep. Maintain proper documentation. Report to an RN any changes to a resident.

Education

Associate in Human Services

Northeast Wisconsin Technical College - Green Bay, WI

August 2017 to May 2021

General

Southwest High School - Green Bay, WI

September 2009 to June 2013

Skills

Sign Language (3 years), Microsoft office (3 years), Documentation (4 years), Fax (4 years), Medical Terminology (4 years), Training (2 years), Vital Signs (7 years)

Certifications/Licenses

CNA

February 2012 to February 2018

License has to be renewed every two years.

Medication Administration

Present

Ability to administer medications

Crisis core curriculum

Present

14.0 CEH's on Adult and Child Mental Health, DHS34 Crisis Regulations, Suicide and Risk Assessment, Substance Abuse, and Philosophical Overview provided by UWGB as a Web Based Curriculum

Crisis Prevention Intervention

Present

Training to deescalate a combative/unsafe person while keeping them and others safe. Training on proper manual hold techniques.

CPR

Certified Nursing Assistant (CNA)