

# Latonya Parker

Rockford, IL 61109

[latonyaparker74\\_zfn@indeedemail.com](mailto:latonyaparker74_zfn@indeedemail.com)

+1 815 517 3247

obtain entry-level position that will utilize my skills and offers room for professional growth.

Authorized to work in the US for any employer

## Work Experience

---

### **Certified Nursing Assistant**

Forest City Rehab - Rockford, IL

January 2019 to Present

Directs, initiates implements patient care plan

\*Takes and records patient vital signs

\*Provides daily routine care such as bathing, dressing, and feeding

\*Assist patients in active and passive range of motion transferring,

Walking, and turning

\*clean rooms and patient bed

\*provides meal preparation, and clean up

### **Secretary/Receptionist**

Homespek - Rockford, IL

July 2015 to Present

Answer telephone, screen and direct calls

provide general administrative and clerical support

receive and sort mail and deliveries

schedule appointments

tidy and maintain the reception area

take and relay messages

Filing records

### **CNA - Certified Nursing Assistant**

Maximum Health - Rockford, IL

July 2015 to June 2018

Rockford, IL

\*Provides patients' personal hygiene by giving bedpans, urinals, baths, backrubs, shampoos, and shaves; assisting with travel to the bathroom; helping with showers and baths.

\*Provides for activities of daily living by assisting with serving meals, feeding patients as necessary; ambulating, turning, and positioning patients; and providing fresh water.

\*Maintains patient stability by checking vital signs and weight; testing urine; recording intake and output information.

\*Provides patient comfort by utilizing resources and materials; transporting patients; answering patients' call lights and requests; reporting observations of the patient to nursing supervisor.

### **CNA - Certified Nursing Assistant**

Kishwaukee Hospital - DeKalb, IL

June 2013 to June 2015

Provide basic patient care - bathing, feeding, catheter care, etc \*Acquire, distribute and administer patient care supplies \*Perform safety checks and ensure cleanliness in patient rooms  
\*Accommodate the special needs of patients accordingly \*Readings and monitor vital signs

### **CNA - Certified Nursing Assistant**

Bright Star - Aurora, IL

January 2011 to June 2013

\*Directs, initiates implements patient care plan  
\*Takes and records patient vital signs  
\*Provides daily routine care such as bathing, dressing, and feeding  
\*Assist patients in active and passive range of motion transferring, Walking, and turning  
\*clean rooms and patient bed  
\*provides meal preparation, and clean up

### **Assembly Worker**

Johnson Controls - Sycamore, IL

July 2006 to March 2010

Production line

\*Assembled Chrysler vehicles seats  
\*Assisted with making quality automobile seats  
\*Maintained a healthy working environment

### **Cashier**

Target - DeKalb, IL

October 2002 to December 2006

\* Greeted customers on sales floor and ascertained make, type and quality of merchandise desired.  
\* Received cash payment or obtained credit authorization  
\* Put new merchandise on display

## Education

---

### **Associate in Science (AS) in Registered Nurse**

Rasmussen - Rockford, IL

September 2019 to March 2021

## Nursing Licenses

---

### **RN**

State: IL

## Skills

---

- Typing, (10+ years)
- Sales
- Receptionist
- Organizational Skills
- Catheter Care
- Meal Preparation
- Medication Administration
- Vital Signs
- Nursing
- Patient Care
- Home Care
- Caregiving
- Tube Feeding
- Critical Care Experience
- Hospice Care
- Laboratory Experience

## Certifications and Licenses

---

### **CNA**

September 2008 to Present

### **CPR**

### **Certified Nursing Assistant (CNA)**

### **Driver's License**