

Kayla M. Jones, MSN, APRN, FNP-BC

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Summary

- Board-certified Family Nurse Practitioner with three (3) years of experience in Primary Care & Women's Health in a family-centered, ambulatory health center setting; seven (7) years of experience in direct patient care as a Registered Nurse.
- Two (2) years of experience with mentoring new-grad nurses and nurse practitioner externs through preceptorship and adjunct clinical instruction, with teaching through lecture, simulation, and hospital settings.
- Strong clinical, critical-thinking, and analytical skills with the ability to establish a rapport with patients and families through value-based care.
- Committed to practicing medicine using a holistic approach and promoting patient advocacy.
- Follows evidence-based practice guidelines through demonstration in clinical practice and observation experience.
- Ensures quality of care with effective communication between interdisciplinary team members.
- Ability to work independently and collaboratively in a team environment.

Education

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| Chamberlain University , Downers Grove, IL, <i>Doctor of Nursing Practice</i> | In Progress |
| Olivet Nazarene University , Bourbonnais, IL, <i>Master of Science in Nursing</i> | May 2016 |
| Purdue University Calumet , Hammond, IN, <i>Bachelor of Science in Nursing</i> | Dec 2013 |
| South Suburban College , South Holland, IL, <i>Associates Degree in Nursing</i> | May 2011 |
| South Suburban College , South Holland, IL, <i>Liberal Studies Associates Degree</i> | Dec 2003 |

Licensures & Certifications

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| • Family Nurse Practitioner – ANCC Certification #2017029275 – Current | Nov 2022 |
| • Advanced Practice Registered Nurse – IL License #209017827 – Current | Sept 2022 |
| • Advanced Practice Nurse Control Substance II, III, IV, V – Current | Sept 2022 |
| • Professional Registered Nurse – IL License #041396643 – Current | May 2022 |
| • Advanced Cardiovascular Life Support (ACLS) – Current | July 2022 |
| • Basic Life Support (BLS) – Current | July 2022 |
| • Neonatal Resuscitation Program (NRP) – Current | Nov 2023 |
| • DEA Controlled Substance Registration Certificate – Current | Dec 2021 |
| • NEXPLANON® Insertion/Removal Training Certification – Current | |

Experience

Family Christian Health Center, Harvey, IL

Clinical Operations Manager/Advanced Practice Nurse

Dec 2020 – Oct 2021

- Responsible for clinical operations with oversight for medical assistants, supervisors/team leads, and LPNs/RNs daily and mid-year/annual performance appraisals, including hiring process and terminations.
- Maintained schedules, HEDIS quality measures, quarterly/annual training with ongoing competencies.
- Development of clinical programs and workflows, policies, and procedures to promote efficiency.
- Project management for patient-centered medical home (PCMH), HRSA required site visit, and COVID-19 community outreach initiatives aligned with CDC Guidelines.
- Women's Health & Primary Care provider in a federally qualified health center (FQHC) environment through in-patient office visits and telehealth/telemedicine.

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- Care coordination resources and referrals for preventive screening, diagnostic testing, and procedures.

Friend Family Health Center, Chicago, IL

Advanced Practice Nurse

Sept 2018 – July 2020

- Collaborated with physicians, certified nurse midwives (CNM), nurse practitioners, and physician assistants as a mid-level provider.
- Primary Care & Women's Health services provided to disadvantaged patient populations in various clinics.
- Managed daily patient load of 20 – 25 patients daily including unscheduled/walk-in appointments.
- Effectively delivered telehealth/telemedicine triage via Doximity in obtaining history and physical information with medical diagnosis through patient-centered care.
- Diagnosed and managed acute medical conditions inclusive of asthma, common cold/flu, hypertension, and diabetes.
- Provided antenatal, routine prenatal, and postpartum care for healthy and complex pregnant women with formal and informal prenatal education, breastfeeding coaching, and perinatal seminars.
- Performed pap smears, breast exams, and general health exams, and contraceptive counseling/management with inclusion of intrauterine devices (IUDs) and Nexplanon implant/removals.
- Experienced with managing abnormal uterine bleeding, pelvic pain, infertility, PCOS, and menopause.
- Initiated referrals for preventive screening, diagnostic testing, and procedures with follow up.

University of Chicago Medicine, Chicago, IL

Registered Nurse

Nov 2014 – Sept 2018

- Staff Float Pool RN providing maternal care and education in a Level 3 facility for stable and high-risk antepartum, active laboring, and postpartum patients.
- Advocated as a union representative for nursing to ensure change related to quality for optimal patient outcomes and safe nurse-to-patient ratios.
- Initially hired and employed as *RN Outpatient Case Manager* for Stem Cell Transplant center established in 2014.
- Coordinated care and met with patients eligible for stem cell transplants for thorough assessment, insurance verification, medication screening, and prior authorizations for mobilization.

Franciscan Health – St. James, Olympia Fields, IL

Registered Nurse

Aug 2012 – Feb 2015

- RN with total nursing care on Medical-Surgical/Oncology/Telemetry unit, with experience in monitored chemotherapy infusions and patient education.
- Charge nurse responsibilities in 40-bed unit.

HCSC - BCBSIL, Chicago, IL

Registered Nurse

Aug 2013 – Aug 2014

- RN Care Coordinator in Utilization Review/Case Management areas managing daily case load through concurrent review based on Milliman Guidelines.
- Identified alternative treatments with discharge planning based on medically necessary cost-effective services.
- Responsible for assessing, planning, and implementing coordination of care on an individual basis while assisting as a clinical liaison to physicians and members.

Specialized Skills

- Effective communication, leadership, and mentor skills.
- Excellent customer service with proven knowledge of culturally competent care.
- Knowledgeable of Microsoft Office with proficiency in Outlook and SharePoint.
- Systems expertise with electronic medical record (EMR) platforms: Athena Practice, Centricity, Cerner, and EPIC.

Professional Nursing Organizations

- American Nurses Association
- Chi Eta Phi Sorority, Incorporated
- Sigma Theta Tau International

References Available Upon Request