

AMELIA VELAZQUEZ, R.N.
1318 Sacramento Drive, Carpentersville, Illinois, 60193
(847) 212-6077, velazquez1318@comcast.net

Profile

Committed R.N. dedicated to patient care. Excellent ability to multitask with ease. Exceptional interpersonal and communication skill. Demonstrate outstanding accuracy in patient history, assessment and other documentation. Strong critical thinking and problem solving skills. Display self-direction in completing daily assignments within allotted amount of time. Able to adapt to changes and be a flexible staff member of unit and facility.

Relevant Nursing Experience

-St. Alexius Medical Center, Hoffman Estates, IL
Emergency Room Secretary 1999-2009

Process physician orders. Aid in coordinating patient services. Perform secretarial duties such as page physician, copy and scan charts, answer phone calls, assist in organization of patient flow. Perform independently and as part of a team in a high stress environment.

-St. Alexius Medical Center, Hoffman Estates, IL
R.N. Medical/Surgical-Pediatrics 2009-2016

Manage a patient care assignment of up to 8 patients. Serve as alternate Charge RN. Serve as role model, preceptor and resource for new staff and students. Gather patient/family data as assigned (including physical, mental, emotional and social). Document and report data and observations. Identify differences in patient signs and symptoms; notify MD as appropriate. Recognize patient needs and act accordingly. Transcribe and process physician and nursing orders. Create care plans. Aid in coordinating patient services. Carry out assigned nursing care based on the plan of care and physician orders. Operate equipment needed for the unit and patient requirements. Perform procedures such as initiation and maintenance of intravenous therapies, nasogastric tubes, urinary catheterizations and medication administration. Utilize organizational skills within patient care assignments. Participate in in-services and continuing education. Provide education on diabetic, wound, and discharge care.

-Alexian Brothers Home Health, Hanover Park, IL
Home Health Nurse 2015-2016

Assessed patient conditions and determine home health needs. Gather patient/family data as assigned (including physical, mental, emotional and social). Took patient vital signs, provided wound care and intravenous therapy as ordered. Prepared updates on patient progress to determine the extent of home health care needs. Identified patient discharge needs and assisted with care recommendations. Implemented home health care needs with employer guidelines. Coordinated efforts with licensed vocational nurses, physical and occupational therapists, and home health

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-School District U-46, Elgin, IL
School Nurse 201-present

Provide first-aid to all students and building staff. Maintain health records of students. Diagnose injury and illness in student. Monitor and follow all aspects of dispensing medication. Assist in maintaining a healthy and safe environment.

Certifications and Proficiencies
State of Illinois Registered Nurse

American Heart Association Cardiopulmonary Resuscitation
Pediatric Advanced Life Support

Education

Associate of Applied Science in Nursing, William Rainey Harper College- Graduate,
December 2008

Associate of Liberal Arts, William Rainey Harper College- Graduate, June 1994

Certified Waldorf School Educator, Arcturus- Graduate, June 2003

Licensed Cosmetologist, Arlington Academy- Graduate, December 1987

J.B. Conant High School- Graduate, June 1987

Volunteer Experience

Crisis Intervention Hot Line- Elk Grove Village 1988-1991

Northwest Special Recreation Association- 1987-1992

Parent Liaison and Board Member of DC/TC Junior Chargers Football- 2013- present