

# Geralyn Filtz

## **RN**

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Registered Nurse for 29 years and been in healthcare for 32 years looking for a position in Geriatric Nursing at local long term care facilities. Wealth of nursing experience with knowledge experience and compassionate of caring for our elderly that cared for us.

## Work Experience

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### **RN**

Chippewa Falls Veteran Home - Chippewa Falls, WI

February 2022 to November 2022

Charge and Staff nurse for the Veterans Home with 18 members in each household of 4 total. Medicare charting, physical assessments, treatments, care planning, medication orders and faxing and taking physicians order.

### **Registered Nurse**

Dove Healthcare in Wisconsin - Chippewa Falls, WI

October 2018 to July 2022

Applying for new positions due to facility closing skilled nursing and rehabilitation units. Complete daily supervision of unit and completing nursing assessments, treatments, interventions, and medication administration. Complete communication to all team members with residents concerns or changes in changes health conditions to the appropriate members in the health care setting. Comply with state and policy and procedures with facility and meeting all mandatory regulations. Mentor team workers and assist with proper supervision and delegation to complete excellent care to patients needs of every patient and provide exceptional care and support to team and residents to achieve and meet these goals.

### **Hospice RN**

Ascension Ministry - Stevens Point, WI

April 2014 to September 2018

Case Manager for 12-15 hospice patients. Manage their care with care planning, medications, treatment, and equipment. Assist in educating families with caring for their loved ones. Work with primary providers and medical directors to implement treatment with coordinating with hospice team members, including medical management in whole body, mind, and spiritual experience with professional team members to provide excellent care until end of life.

### **Diabetes Educator/Diabetes RN**

Ministry Diabetes Services/Ministry Medical Group - Stevens Point, WI

February 2008 to April 2014

Educate patients with diabetes on how to manage their diabetes. Assist with secretarial work, ordering, and charting preparation within the department. Work with Diabetes Nurse Practitioner as RN, assisting

with rooming of patients, educating, instructing medication management as well as doing many daily functions at the clinic for diabetes services.

### **Charge Nurse**

Saint Michael's Hospital - Stevens Point, WI  
2005 to 2009

Direct and coordinate overall operation of the department. Provide shift leadership to staff and patient care situations.

### **Registered Nurse**

Saint Michael's Hospital - Stevens Point, WI  
1993 to 2005

Provide nursing care for the medical and surgical patients. Preceptor for new registered nurses hired on the floor. Participate in committees and educational skill labs for the nursing staff and mentoring to staff.

### **Nurse Extender and Unit Secretary**

Saint Michael's Hospital - Stevens Point, WI  
January 1990 to 1993

Combination role of Unit Secretary and Nursing Assistant. Complete tasks of physician orders to assisting nurses with patient care on the obstetrical floor and the unit secretary on the remaining floors and units.

### **Process auto policy changes through data entry operations, assist sales representatives**

Auto Insurance Rater at Sentry Insurance World Headquarters - Stevens Point, WI  
October 1986 to January 1990

October 1986 to January 1990

Process auto policy changes through data entry operations, assist sales representatives with quotes for auto insurance premiums, maintenance of manuals, and assist programming with non-mechanized test runs and output from states implementing price changes.

## Education

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### **Associate in Nursing**

North Central Technical College  
May 1993

### **nursing**

University of Wisconsin - Stevens Point, WI  
January 1990 to December 1990

### **Associate in Data Processing**

Mid-State Technical College  
May 1986

Stevens Point Area Senior High  
May 1983

## Skills

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- REGISTERED NURSE (10+ years)
- RN (10+ years)
- CUSTOMER SERVICE (Less than 1 year)
- DIABETES EDUCATORS (Less than 1 year)
- LIAISON (Less than 1 year)
- Home Health
- Home Care

## Awards

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### **Daisy Award**

September 2018

Was nominated for this award 3 times and did received in 2018. Very honorable award for providing exceptional nursing care and being a great role model as a positive team coworker!

## Additional Information

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### Skills:

Motivational, Mentor, Excellent Customer Service, Critical Thinking Skills, Accountable, Flexible, Compassionate, Positive, Leader, Knowledgeable, Respectful, Productive

### Additional Work Skills:

Preceptor for new nurses

Active participant in any area of needed restructure changes, for example: clinical computer team and congestive heart failure core measures

Team member of the RN Skill Labs

Lab Liaison

Directly or indirectly work with joint commission standards of care with manager of unit

Assist with group classes for diabetes education following the American Diabetes Association requirements

### Licensure and Certification:

Registered Nurse (RN), State of Wisconsin

BLS Certification from American Heart Association

Attended Reality Based Management for Charge Nurse (2007)

Attended Diabetes Clinical Conference and 2012 Diabetes Conference

Obtained CE's from the American Association of Diabetes Educators for diabetes self-management