

# India Guyton

## **Registered Nurse Manager**

Plainfield, IL 60586

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312-823-9256

Obtain a Nurse manager position within a conducive company, which will require me to make the most of my clinical experience and management experience, while providing excellent health care to patients.

Authorized to work in the US for any employer

## Work Experience

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### **Unit Manager (RN)**

Palos Heights Rehabilitation - Palos Heights, IL

February 2018 to Present

#### Responsibilities

Complete New and Readmission Chart Audits

Inservice Nurses and CNAs monthly and PRN to keep the facility within compliance

Psychotropic Coordinator

Prevent rehospitalization by coordinating with the physicians directly

Oversee the care from the nurses and CNAs

Follow up on all issues/concerns from nursing staff, residents, and family

Communicate labs and change in condition effectively to MD and other medical personal

Provide teaching to patients and families about conditions and appropriate plans of action

Assist the nursing department with admissions, transfers, and discharges

#### Accomplishments

Introducing new prevention programs

#### Skills Used

Wound care

Starting and maintaining IVs, including TPN

Maintain Infection control

Insert Indwelling catheters

Respiratory care

Time management and multi-tasking

### **Assistant Director of Nursing**

Pine Crest - Hazel Crest, IL

April 2016 to February 2018

- Perform supervisory and professional work in directing and coordinating nursing units.
- Reinforce training and orientation of nursing personnel, providing positive reinforcement
- Review incident and investigative reports and nursing documentation for accuracy and completeness
- Assist in development and implementation of nursing center Q.I. program

## **Registered Nurse Staff**

Courtyard Healthcare Center

July 2013 to April 2016

- Perform skilled nursing procedures
- Identify patient actual and potential problems
- Maintain safety and precaution standards
- Document on all patient conditions, status changes, procedures, and treatments

## Education

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### **Associate in Applied Science (AAS) in Nursing**

Richard J. Daley Community College

## Nursing Licenses

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### **RN**

## Skills

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- Management (5 years)
- Med Surg
- RN
- Nurse Management
- Nursing
- Medication Administration
- Infection Control Training

## Certifications and Licenses

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Nurse's License: Class: RN, State: IL, Expires: May 2016

### **World of Wounds**

October 2015 to October 2019

Wound Certified

### **Respiratory Assessment**

September 2014 to Present

### **Oxygen Therapy and Trach Care in the Rehab Setting**

September 2014 to Present

## Additional Information

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Skills:

- Thorough knowledge of nursing theory, techniques, and practices
- Communicate effectively with the patients, family, and physicians
- Manage, coordinate, and supervise the nursing functions in an effective manner
- Thorough knowledge of medications and expected outcomes & skilled services